



# दिल्ली विश्वविद्यालय

## UNIVERSITY OF DELHI

No. IAUS-III/314-3/2016/54

Dated: 05<sup>th</sup> Aug, 2016


### OFFICE MEMORANDUM

**Sub: Adherence to rules and regulations as per the GFRs-2005 while incurring the expenditure.-Reg.**

General instructions regarding procurement of goods while following the provisions of General Financial Rules-2005, e-Governance and prudent financial management were issued from time to time by the University (available at [www.du.ac.in](http://www.du.ac.in)---Useful links---Finance---Notifications).

2. However, it has been observed that despite repeated publicity, the rules and regulations are not being followed in their true spirit and ignorance of rules has been often quoted as a regular excuse for not obtaining prior sanctions or for not following the rules/ procedures.
3. In this context, it is reiterated that the GFRs-2005 which has already been adopted by the University of Delhi vide E.C. Resolution No.79 dated 19.10.2006 (available at [www.du.ac.in](http://www.du.ac.in)) needs to be followed strictly.
4. Rule 137 of GFRs-2005, Fundamental principles of public buying says that every authority delegated with the financial powers of procuring goods in public interest shall have the responsibility and accountability to bring efficiency, economy, and transparency in matters relating to public procurement and for fair and equitable treatment of suppliers and promotion of competition in public procurement.
5. Rule 148 of GFRs-2005 items of goods to be purchased should not be divided into small quantities to make piece-meal purchases so as to avoid necessity of obtaining the sanction of higher authority required with reference to the estimated value of the total demand and it must be ensured that the purchases should be made in lump-sum and not in a piece-meal manner (In this context, any repeat purchase of the same item within 6 months will be considered as 'splitting of order' by the Finance Branch).
6. As per Rule 22 of GFRs-2005 no expenditure without the prior sanction of the competent authority may be incurred and University authority should avoid ex-post facto sanction of the expenditure already incurred, as far as possible.
7. The University shall adopt the DGS&D or University rate contract system for the items required in the University, to the extent possible.
8. As per the Government/UGC directives, e-procurement is mandatory in respect of all procurements with an estimated value of Rs.2.0 lakh or more. The University is in the process of introduction of e-Governance in order to transform the quality of services through a service oriented approach and deployment of ICT applications and systems.

To: All Concern

  
(Z.V.S. Prasad)  
Finance Officer & Dean Planning