



University of Delhi

Ref. No. /Fin-VI/2016-17/89
Dated: 02/03/2017

To

Dean (Exam) / OSD (Exam) /
Head of the Departments

University of Delhi
Delhi-110007.

Sub: **Booking of Tickets for Air Travel both Domestic and International**

Sir / Madam,

This is in reference to circular dated 10/02/14 on the subject mentioned above issued from the Finance Officer.

You are requested to kindly send the bills towards TA / DA of examiners who comes from outside Delhi for Ph. D viva-voce / M. Phil / P. G. / Practical / etc. Examiners in various Departments after fulfilling the instructions mentioned in the circular i.e. purchasing Air Tickets directly from the Airlines (Booking counters / website) or through authorized agents only viz. M/s Balmer Lawrie and Co. Ltd. or M/s Ashok Travels and Tours Ltd. / IRCTC in case of LTC / HTC and official tours. It may be noted that if the tickets are purchased from any other agency the reimbursement for that ticket will not be permissible.

Yours Faithfully,


Assistant Registrar (Fin.-I)
University of Delhi,